

LOWER VILLAGE SUB- COMMITTEE / PLANNING BOARD MEETING
Wednesday, December 16, 2009
Stow Town Building

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| 1. | 8:00 AM | Call to Order |
| 2. | | Minutes |
| 3. | | Speed Limit <ul style="list-style-type: none">• Data Collection |
| 4. | | Permanent Traffic Island Design <ul style="list-style-type: none">• Review data from Walkable Community Workshop |
| 5. | | Update on Town Land |
| 6. | | Prioritize sidewalk locations (Bruce) <ul style="list-style-type: none">• Map |
| 7. | | Draft note to business and property owners advising of streetscape, lighting and sign standards |
| 8. | | Gateway Sign |
| 9. | | Frequently Asked Questions about Roundabouts <ul style="list-style-type: none">• Draft Document |
| 10. | | Garden Club Donation |
| 11. | | Update on Water |
| 12. | | Permit/Happenings |
| 13. | | State Ethics Online Training <ul style="list-style-type: none">• Certification to Town Clerk due April 2, 2010 |
| 14. | | Meeting Schedule: <ul style="list-style-type: none">• January 13 and 27 |

Work Plan

- **Roundabouts**
 - Prepare FAQ Document on Roundabouts
 - Meeting with Planning Board
 - Meeting with Board of Selectmen
 - Prepare RFP for Roundabout design funds
- **Traffic Islands**
 - Design for permanent islands
- **Review Streetscape/Sidewalk Specifications**
- **Fence**
 - Complete fence installation
- **Signs**
 - Sign standards for Lower Village
- **Interlot Connection / Curb Cut Alignment**
- **Town property adjacent to Shoemaker property**
- **Final Report**
- **Submit final report to Planning Board**